

HEALTH & SAFETY POLICY STATEMENT

G.G. Logistix Ltd regard the occupational health, safety and welfare of its staff as being of particular importance. It is therefore our policy to provide safe and healthy working conditions for all staff. Every effort will be made to ensure that the spirit of the Health and Safety at Work Act 1974 and its legal requirements, together with the European community Directives on Health and Safety are satisfied at all times. Although management and employees have a duty to ensure safe working conditions, it is fully realised that the ultimate responsibility rests with the Board of the Company.

The Director is charged with the overall responsibility for ensuring that the Company Health and Safety policy is implemented, although at all sites the immediate responsibility for these matters is delegated to the senior manager at that site.

It is the senior manager's responsibility to draw up an auxiliary statement which will detail the organisation and arrangements (see Health and Safety Statement of Practice) essential to the success of the policy within their own sphere of control. These will be issued to employees at their induction and current copies will be displayed on notice boards.

The operation of this policy will be monitored on a regular basis to ensure that the performance in occupational health & safety is satisfactory and, where necessary or appropriate, it will be revised.

Nothing in the foregoing paragraphs detracts from the duty of supervisors / managers to ensure, so far as is reasonably practicable, the health, safety and welfare at work of those employees for whom they are responsible. In addition, all employees are reminded of their own duties under the Health and Safety at Work Act to:

1. Take reasonable care for the Health and Safety of themselves and of other persons who may be affected by their acts or omissions at work
2. Co-operate with Management so as to enable them to perform or otherwise comply with their statutory duties
3. Not to intentionally or recklessly interfere with or misuse anything provided in the interest of health, safety or welfare

PREPARING FOR THE DELIVERY ROUTE

Ensure that you have the following safety items:

1. Hi-vis vest for each delivery member
2. Safety shoes
3. Key chain with ID card and vehicle keys attached

The health and safety arrangements appropriate to your own workplace are detailed on main notice boards and you should make sure that you are aware of these. In particular, you must follow the procedure for recording your attendance at work so that accurate records of those present are available at all times in case of emergency.